



**MINUTES OF THE WALNUT TREE PPG MEETING HELD AT WTHC ON  
THE 10<sup>th</sup> March 2026**

<b>Attendees</b>	Sabrina Kan (SK) Anne Burkle (AB) Russell O’Brien (RO) Mary McMahon (MM) Anne Baggott (AB): Stephanie Warren (SW) Ian McColl (IM) Jean Robertson (JR)
<b>Apologies</b>	Dilip Nathwani: Hiteshree Nathwani: Steven Riggs: Brian Maxwell: Marion Stevenson-Hoare: Jacqui Theobald: Dan Preston (WCC) Mary Charlewood: Donna Burbidge :
<b>New Members</b>	Cecily Aspinall (CA): Mona McElwee (MM)
<b>Chairperson</b>	Janet Smith ( JS)

**1. Welcome and apologies**

JS welcomed all present to the meeting with a special welcome to the two new members Cecily Aspinall and Mona McElwee.

Apologies had been received from Dilip and Hiteshree Nathwani, Stephen Riggs and Brian Maxwell, Marion Stephenson Hoare, Mary Charlewood and Donna Burbidge

**2. Matters arising from the previous meeting**

None arising and thus the minutes taken as a true reflection.

**3. Report from the surgery.**

No staff were able to attend the meeting, but Practice Manager Clare Briars sent her apologies for not attending and a report confirming two new part time receptionists had been recruited and a new Practice Nurse, would be starting at the end of March. The surgery are planning the Spring Covid Boosters to commence the week of 13<sup>th</sup> April.

**4. Report from Ian McColl re Market / Prostate**

IM reported that the dates of the future markets proved impractical. He clarified that Prostate Cancer UK would be offering an awareness programme rather than testing facilities. Thus, following discussions within the group, it was suggested we offer a “ Health Awareness” programme during the future coffee morning / combining with the surgery winter Flu Vaccination programme- date yet to be advised.

**5. New Contractual info regarding the provision of appointments for urgent cases.**

There were no members of the staff present to discuss this issue.

Questions had arisen as to whether seeing urgent cases would place further stress on waiting lists.

**6. Medical Reports process.**

Following on from SK query at the last meeting – regarding reports from MK hospital being addressed to Drs no longer at the surgery. JS reported that she had followed up on one report – and was informed by that specific clinic that they did not have access to a full list of Drs at the surgery.

Following discussions the question arose did addressing reports to the incorrect Dr delay action by the surgery?

**7. Walking Group**

JS reported that the walking group was progressing well and would always welcome any new members. The emotional support gained from talking with others was as great a gain as the exercise.

**8. Newsletter**

At the last meeting KJ reported that the network issue in accessing the newsletter had been fixed however this does not appear to have been the case. Most members continued to have difficulties accessing.

Until fully rectified it was agreed that no further Newsletters would be produced.

**9. Any Other Business**

AB reported that the Caldecotte area was about to experience a large increase in residents which would naturally impact on the surgery patient numbers. Were there any plans as to how the surgery would cope?

IM suggested that when the surgery changed telephonic information they consider discussing with the PPG – the constant repetition of the same information on the telephone could be used more effectively by rotating types of information.

RO asked if patients had a choice of hospitals which they could attend? The absence of surgery staff prevented answers to such questions and would be addressed at a later date.

With no further business JS thanked the members who had attended. The next meeting has been scheduled for the 28<sup>th</sup> of April 2026 at 11 a.m.

